

Employment Placement Supervisor

Prospect, one of Alberta's most innovative and leading non-profits, is seeking an experienced Employment Placement Supervisor to join our Employment Services team. Your approach to developing a more fully integrated workforce is highly innovative and creative.

As Employment Placement Supervisor, you will collaborate with a supervisory team to ensure successful outcomes of acquisition and retention of employment for Calgarians with disabilities. You will manage a team of Employment Placement Specialists providing placements to a range of industries, employers and individuals with a multitude of disability types. You will provide direction to a team of staff who work with employers to successfully place and integrate individuals with disabilities in the workforce.

Responsibilities include managing performance of staff and the employment team as it relates to employment outcomes and individual plans; properly directing and training Employment Placement Specialists to create successful placements; and effectively marketing Prospect's employment services to employers. You will ensure that the team meets the outcomes and objectives of all stakeholders involved, and that quality services are being delivered.

KEY RESULT AREAS INCLUDE:

- Relationship Development
- Effective Marketing and Sales of Services
- Integrated Workforce Development
- Maximum Service Utilization
- Outcome Achievement

QUALIFICATIONS:

- Demonstrated management experience and leadership skills
- Demonstrated understanding of employment retention and HR issues relating to people with disabilities
- Proficient in working with outcomes and evaluation frameworks, reporting, service utilization, planning, and change management
- Highly Experienced in Microsoft Word

Related post-secondary degree and / or relevant experience

HOW TO APPLY:

Interested applicants are invited to submit a resume and cover letter by e-mail, quoting reference #DBEPS-014 in the subject line to careers@prospectnow.ca.

All applicants must be legally entitled to live and work in Canada, and only those applicants selected for interview will be contacted. No phone calls please.